Lesson Plan

Module: Cloud accounting   **Learning Unit: How to choose cloud accounting or invoicing software**

Desired Core professional goal	Benchmark
Learners will be able to − decide to implement e-invoicing and cloud accounting in their business to streamline payment processes and financial management, improve efficiency, and reduce costs, − nurture being more open-minded towards using digital tools to streamline their business operations and embrace the digital transformation, − feel more confident and less fearful of using technology to improve their business.	e-invoicing

Level	Framework
Basic	Empower

Professional micro-learning outcomes

Learners will

− define cloud accounting and invoicing software
− identify the benefits of cloud accounting and invoicing software
− explain the different types of cloud accounting and invoicing software available
− evaluate the features of different cloud accounting and invoicing software
− choose the most suitable cloud accounting or invoicing software for their business

Micro-learning activities

Learners will

1. watch the video Module 4: Cloud accounting - Empower: How to choose cloud accounting or invoicing software: https://youtu.be/fclCv5yiXVs (2:18)
2. have an option to do the following activity:
Check out in any search engine "What cloud accounting and invoicing software are

available in the market of my country?" and make a checklist with their features either individually or collaboratively with other learners. You may introduce yourself to the course forum and make a team with other learners sharing the same interests and professional sector. We highly recommend working collaboratively throughout the course.

3. have an option to see more resources:

   a. SME Software 2023 | Best Accounting Software For SMEs – SelectHub. This article covers the lowdown on SMEs, software selection tips and critical questions to mull over, standard SME accounting software benefits and features, the difference between cloud and on-premise deployments and the best accounting software for SME companies.

   b. Best Cloud Accounting Software (May 2023) – Forbes Advisor. This article provides a list of the best cloud accounting software platforms based on pricing, features, support and more. It also explains why cloud-based systems are more secure and convenient than on-premise solutions.

   c. Best Accounting Software For Small Business 2023 – Forbes. This article describes the different types of accounting software, such as cloud-based, desktop, hybrid and open source, and how to choose the best one for your small business needs.