





Lesson Plan

Module: Cloud accounting

Desired Core professional goal	Benchmark
Learners will be able to	e-commerce
 understand & list the benefits of cloud accounting for their company choose the right cloud accounting software send e-invoices manage staff using cloud accounting choose a payroll system digitize their small business accounting processes value the use of various digital tools to improve their business's operations and online presence 	e-invoicing e-payment
Level	Framework
Basic	Enlighten
	Empower
	Empower Energise
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Micro-learning activities	Energise
Micro-learning activities Learners will	Energise













- 2. watch the video Module 1 Introduction: https://youtu.be/p2hBXKu2Zn8 (0:41)
- 3. read the **Learners Guidelines**



